

Santa Cruz Valley USD #35

Internal Donation or Grant Notification/Authorization Form

Recap of Request:			
Date of Request:	<input type="text"/>	Internal Control Number:	<input type="text"/>
Amount of Request:	<input type="text"/>	Funding Code:	<input type="text"/>
(To be assigned by District Office)			

Type of Grant/Donation:			
(Select One)			
Federal or State <u>Competitive</u> Grant for all dollar amounts (application which must be submitted via ADEConnect/GME)			<input type="text"/>
Private Foundation or Company Grant over \$1,000 (examples: "Fuel Up to Play 60" & "American Academy of Dermatology Shade Structure Grant Program")			<input type="text"/>
Donation over \$1,000 (examples: Walmart, White Elephant, Target)			<input type="text"/>

Requestor Information:			
Requestor Name:	<input type="text"/>	Requesting Site:	<input type="text"/>
Requestor Signature:	<input type="text"/>	Requestor Position:	<input type="text"/>

Organization Information:			
Name of Organization:	<input type="text"/>	Telephone Number:	<input type="text"/>
Mailing Address:	<input type="text"/>	Fax Number:	<input type="text"/>
City, State, Zip Code:	<input type="text"/>	Contact Email:	<input type="text"/>
Contact Name:	<input type="text"/>	Website:	<input type="text"/>
Application Deadline:	<input type="text"/>		

Brief Narrative of Proposal:			

Requires District Funding &/or Labor:	No	Yes		Amount		
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Sec B	Site Principal Signature: <input type="text"/>	Date of Principal Review: <input type="text"/>
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Section C			
SCVUSD#35 Authorization to Proceed with Donation/Grant Application:			
Date Presented at DIM:	<input type="text"/>		
Authorization to Proceed :	Yes	<input type="text"/>	No
District Official Signature:	<input type="text"/>		Date: <input type="text"/>

Section D			
Internal Donation or Grant Notification/Authorization Form Received by Grants Coordinator:			
Grants Coordinator Signature:	<input type="text"/>		Date: <input type="text"/>
Grant Status:	Awarded	<input type="text"/>	Declined
School Board:	Approved	<input type="text"/>	Declined
			Date: <input type="text"/>